

Sent: Wed, 27 Nov 2013 12:13:19 -0500
From: "Maloney, Peggy" <peggy_a_maloney@oa.eop.gov>
To: "Bowers, Priscilla" <priscilla_m_bowers@oa.eop.gov>, "Bowers, Priscilla" </o=eop/ou=exchange administrative group /cn=recipients/cn=priscilla_m_bowers">
Subject: RE: CFC Supplies

Perfect, thank you!

Peg Maloney
Secretary
CFC Key Worker
Office of the Chief Financial Officer
Executive Office of the President
202-395-7627



In support of CFC: Coffee pods and Nature Valley Granola Bars are available, starting 25 Nov – 15 Jan, for the suggested contribution amount of \$1 (while supplies last), at the NEOB, 5th floor, workspace #517.1, M-F from 9:00am – 3:00pm *Self Serve. All contributions will be donated to the CFC General Fund, thank you in advance for your support!

From: Bowers, Priscilla
Sent: Wednesday, November 27, 2013 12:08 PM
To: Nixon, Monique; Maloney, Peggy; Hoaney, Renee; Everett, Charlotte Y.
Cc: Diaz, Nilsa
Subject: CFC Supplies

Ladies,

The CFC supplies are finally in. We were only allowed to order a limited number of supplies for each item. I am sending you all a package with pledge forms, pledge form envelopes, a very few catalogs, and a very few CFC postcards.

Monique and Charlotte I will red dot your packages. Peggy and Renee, I will hand deliver your packages and leave them on your desk/chair.

Monique,

As captain, I am also including in your package, the **Deposit Bags** that are to be used for inserting all of the keyworker's pledge form envelopes that are to be sent to the CFC upon collection.

From what I understand, keyworkers should turn in their pledge form envelopes at the end of each week.

Friday, December 6 will be my last day here. As you are all aware, Monique has been assigned the role of OA Captain. Should you have any questions, please contact either Monique and/or Nilsa.

Please note the following:

P6/b(6)

OA's Agency **Reporting Number:**

Please also remember to encourage e-giving and the use of myPay. For further instructions regarding myPay, please visit the Intranet.

Thanks,
Priscilla